

## **Parents Filling out Free/Reduced Application on line**

1. Go to [www.Uintah.net](http://www.Uintah.net)
2. Click on “For Parents”
3. Click on “Aspire Login”
4. Click on “request a Username” or sign in using your existing Username and Password. (This is not your student’s username and password).
5. If you are setting up a new account, you will need your child’s student ID #.  
Call 435-781-3185 for student ID #.
6. Once you have logged in click on “Free/Reduce Meal Application”.
7. Click on Apply in English or Apply in Spanish.
8. Scroll to the bottom of the page and click on “Apply now for Free/Reduce Benefits” (bottom right hand corner, (in blue box).
9. Click on Begin Application, (in blue box).
10. Follow the instructions (Click blue “Add” button to add additional students in part 1. Click “Add” to list additional family members in part 4).
11. Save the Application.
12. Look at the top of the page.
  - a. If there is an error labeled in red, you MUST make these corrections then “Save the Application “again.
  - b. If you have a green notification that says, “Application Successfully Submitted” your application is complete.
13. You may have access to use a computer at your school to complete a free/reduced online application by asking a school cashier for assistance. A paper application may also be provided upon request.